

# **CITIZEN CHARTERS**



## History

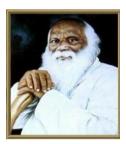


A premier institution of education like the Rayat Shikshan Sanstha, known and honoured far and wide, not only at the national level, but at the global level too, needs no introduction. The institution itself is regarded as a noble mission, a noble cause, so earnestly and so endearingly pursued by its founder- father Karmaveer Bhaurao Patil, the educator of the educators and his legendary wife Sou. Laxmibai Patil with her exemplary sacrifices made to turn the mission into a reality.

The Rayat Shikshan Sanstha is one of the leading educational institutions in Asia. The value of its contribution to education in

general is enormously great as it has, from the very beginning, tried all its best to lay emphasis on the education of the down-trodden, the poor and the ignorant who really form the major bulk of society. The founder of the institution, late Dr. Karamaveer Bhaurao Patil, was a man of the masses who devoted all his mind and heart to the cause of their education. He had an incisive understanding of the social ills that beset his times and fully realized the dire need of the spread of education. He believed that education alone could correct the social ills such as caste-hierarchy, money-lending, illiteracy, untouchability, superstitions and social and economic inequality. Throughout his life he tried to translate this belief into reality. He was the champion of the poor, the weak, the dispossessed and left no stone unturned for their upliftment. He was a great humanitarian who endeavored hard to educate the masses to bring a kindly light of hope in their lives of misery and ignorance. He realised that the social ills could be remedied through the education of the masses alone and laid the foundation of the Rayat Shikshan Sanstha by opening a Boarding House at Kale (Tal-Karad, Dist-Satara) in 1919. Soon, however, in 1924 he shifted the head-quarters of his educational institution to Satara.

#### **Biography**



Dr. Karmaveer Bhaurao Patil was born on 22 September, 1887 at Kumbhoj, in the Kolhapur district of Maharashtra. His native place is Aitawade Budruk., Dist. Sangli. He came from the tenacious Jain family but rejected its rigorous religious rites and fought all his life against the social ills that impede the secularist growth of society. During his school days, he came under the direct influence of the then king of Kolhapur, Rajarshi Chh. Shahu Maharaj who was a staunch advocate of social equality and great promoter of education for the backward communities of Maharashtra. Another great social reformer from whom, he drew inspiration

was Mahatma Jyotirao Phule. While working at Ogales, Kirloskars and Coopers, Bhaurao would save his time to devote himself to the activities of Satya-Shodhak Samaj.He would perform Satya Shodhaki Jalasas in the villages of Maharashtra and awaken the people to the dire consequences of the social evils of the time.He realised that the social ills could be remedied through the education of the masses alone and so laid the foundation of the Rayat Shikshan Sanstha by opening a Boarding House at Kale (Tal-Karad, Dist-Satara) in 1919. Soon, however, in 1924 he shifted the head-quarters of his educational institution to Satara.



It is a significant coincidence that Mahatma Gandhi's Freedom Movement and Bhaurao Patil's Mass-Education Movement started functioning at about the same time in the year 1920. Bhaurao first saw Gandhiji at a public meeting in Bombay, in 1921. He was stunned to see Gandhiji only in a loin-cloth at the huge rally. So deeply was he impressed that he resolved to wear khadi for the rest of his life. Mahatma Gandhi was struggling hard to attain the political freedom for the country. Karmaveer Bhaurao was rebellious by temperament but revered freedom. Bhaurao was uncertain as to whether political freedom or social

reforms should receive prime concern, till the Kameri Satyagraha of 1930, but thereafter he devoted himself fully to the cause of mass education. In his view, education is the means to empower the masses to enjoy the fruits of freedom and to emancipate them from social, economic and cultural slavery.

# About Swami Sahajanand Bharati College of Education:

Swami Sahajanand Bharati College of Education was established in 1970 in Shrirampur Tehsil. It is forty kilometers far from world famous shrine Shirdi Sai Baba. The aim of running this college is to bring and mould the society through producing teacher Community for secondary and higher secondary level. Special focus is, to enhance the quality of student-teachers. The college has achieved great name and fame. Students from each corner of the Maharashtra State have been pursuing the Education in respective area. Transparent Administration, great graph of result, healthy atmosphere make students more interested in learning. ICT oriented teaching learning experiences are given directly by the teacher educators to the students. Students are given the scope to get acquainted with innovative teaching styles and methods.

To produce the teachers with high thinking order, rational view, social attitude and good character have been the ultimate goal of the college. This college was established in 1970 and is affiliated the University of Pune.

# **Our Vision:**

To Strengthen school education, teacher community, the channels of community and National development through excellence in intellectual, moral and spiritual powers.

# **Mission of the College:**

- 1) To provide Education to all classes of society specially to downtrodden, economically and socially backward section of the society.
- 2) To provide academic intellectual and practical training essential for teaching proficiency through teacher personality development.
- 3) To develop proper abilities and vigor in the teacher trainees for contributing to the community and National Development through efficacious teaching and use of technology.
- 4) To help the teacher trainees to learn together and co-operatively with united mind and soul through equitable spirit.
- 5) To provide proper orientation and training in National values and core-elements that are relevant to India's cultural ethos.
- 6) To develop passion for truth and knowledge and compassion for brethren.
- 7) To make quest for excellence an inherent aspect of all institutional endeavors through co-operation of stake holders.

anaging Council		
Hon'ble Dr.Anil Appasaheb Patil 271, Somwar Peth, Satara	Chairman	E
Hon'ble Dr.N.D. Patil A 502, Deccan Apartment, Union Park Khar, Mumbai 52	Member	F
<b>Hon'ble Shankrarao Genuji Kolhe</b> Sahajanandnagar, Post. Shinganapur Tal.Kopergaon Dist. Ahemadnagar	Member	and the second s
Hon'ble Dr.Patangrao Shripatrao Kadam "SINHAGAD" Infront of B.M.C.C.College, Pune-4	Member	P
Hon'ble Ajit Anantrao Pawar At/post- Katewadi Tal-Baramati Dist.Pune	Member	B
<b>Hon'ble Abasaheb Dattajirao Deshmukh</b> At/post- Mahuli Tal-Khanapur Dist- Sangli	Member	
Hon'ble Ramsheth Changu Thakur 58A, Middleclass Housing Society, Panvel Dist. Raigad	Member	- Į
<b>Hon'ble Ganpatrao Deshmukh</b> Sangola Dist. Solapur	Member	
Hon'ble Vijay Vinayak Kolte 'Mithila', Krushi Mahavidyalaya Campus, Shivajinagar, Pune-05	Member	
Hon'ble Adv. Bhagirath Nivrutti Shinde 17,'Anandmay', Gangapur Road Pumpimg, Station road, Nashik	Member	
<b>Hon'ble Adv. Ravindra Keshavrao Pawar</b> Patan Colony, Karad, Dist. Satara.	Member	
<b>Hon'ble Ashokrao Shankarrao Kale</b> 'Radhasadan', Mahegaon Deshmukh, Tal. Kopargaon Dist. Ahemadnagar.	Member	
Hon'ble Sou. Meenatai Manikrao Jagadhane Kalpana Housing Society, Ward No.7, Shrirampur Dist. Ahemadnagar.	Member	

Hon'ble Ramchandra Dnyaneshwar Gaikwad 'Sarang',1, Yashwantnagar Housing Scociety, Gendamal, Shahupuri, Satara.	Member
<b>Hon'ble Krishnarao Kabajirao Ghatage</b> Vetane, Tal. Khatav Dist. Satara.	Member
<b>Hon'ble Prin. Dr.Janardhan Gangaram Jadhav</b> Karmaveer Bhaurao Patil Mahavidyalaya, Pandharpur, Dist. Solapur.	Member
Hon'ble Prin. Dr. Ashok Shankarrao Bhoite Mahatma Phule Mahavidyalaya, Pimpri-Pune	Member
<b>Hon'ble Prin. Dr. Nanasaheb Suryabhan Gaikwad</b> Shripatrao Kadam Mahavidyalaya, Shirwal	Member
Hon'ble Prin. Dr. Panjabrao Tulshiram Ronge Arts & Commerce College, Madha, Dist. Solapur	Member
Hon'ble Prin. Dr. Vitthal Subrao Shivankar Karmaveer Bhaurao Patil College, Vashi, Navi Mumbai.	Member
Hon'ble Prin. Dr. Arun Dashrath Andhale Mahatma Phule Arts, Science & Commerce College, Panvel.	Member
Hon'ble Prin.Dr. Ganesh Anant Thakur Secretary, Rayat Shikshan Sanstha, Satara.	Secretary

# **Invited Members**

Hon'ble Sanjiv Jaikumar Patil Chairman, Central Region, Rayat Shikshan Sanstha, Satara.	Invited Member	
Hon'ble Madhavrao Balkrishna Mohite Chairman, Southern Region, Rayat Shikshan Sanstha, Sangli.	Invited Member	
Hon'ble Arun Punjaji Kadu-Patil Chairman, Northern Region, Rayat Shikshan Sanstha, Ahemadnagar.	Invited Member	
Hon'ble Ram Janardan Kandage Chairman, Western Region, Rayat Shikshan Sanstha, Aundhgaon, Pune.	Invited Member	

Hon'ble Balaram Dattatray Patil Chairman, Raigad Region, Rayat Shikshan Sanstha, Panvel.	Invited Member	
Hon'ble Adv. Dilawar Ismailsaheb Mulla 'Ismail Villa', 467/7a/5, Sadarbazar, Satara	Invited Member	-
Hon'ble Dilip Dattatray Walse Patil	Invited Member	
Hon'ble Prin. Dr. Arvind Sahebrao Burungale Yashwantrao Chavan Institute of Science, Satara.	Invited Member	

# ADMINISTRATIVE SETUP

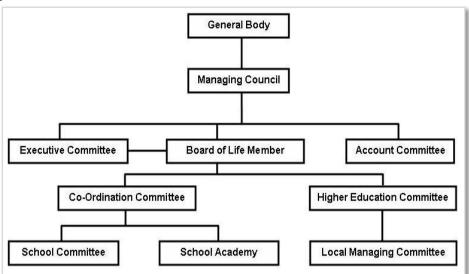
The prominent feature of the Sanstha is its democratic administrative set-up. The Rayat Shikshan Sanstha is an educational institution belonging to the people, working for the people and being administered by the people. Dr. Karamaveer Bhaurao Patil made it a point to safeguard it against any political domination. He welcomed all those who loved the Sanstha. As a result of this, the Sanstha today has been receiving ample co-operation and support, consistently from the people of diverse political opinions. It is significant to note that all the important policy decisions of the Sanstha are arrived at in the true important policy decisions of the Sanstha are arrived at in the true spirit of democratic principles. The working of the institution has been guided and patronized by the eminent dignitaries of the national and state level in their capacities as President, Chairman and Organizer. For the purpose of execution the Sanstha has instituted the posts of the Secretary and a Joint Secretary (Higher and Secondary) the Auditor and the Regional Inspectors. The General Body, The Managing Council, The Executive Council, The Board of Life-Members and the Accounts Committee are the bodies which periodically and democratically settle all issues and fix policies for smooth day-to-day functioning of the Sanstha.

Name of Bearer	Post	Photo
Hon'ble. Sharadrao Govindrao Pawar Minister of Agriculture, Govt.of India, New Delhi	President	
Hon'ble Jaishree Anantrao Chougule F type apartment, Flat no. F 5/5, Sector 7, Vashi, Navi Mumbai 400 703	Vice-President	F
Hon'ble S.M. Patil At/Post. Varavade Tal. Madha, Dist. Solapur	Vice-President	
Hon'ble Dadabhau Dashrath Kalamkar Guruprasad, Bhutkarwadi, Savedi road, Ahemadnagar	Vice-President	
Hon'ble Gopikisan Gopinath Patil Netaji Subhash chowk, Naigaon Station (east) Juchandra, Tal. Vasai Dist. Thane.	Vice-President	
Hon'ble Dr. Anil Appasaheb Patil 271, Somwar Peth, Satara.	Chairman	S
Hon'ble Prin. Dr. Ganesh Anant Thakur Rayat Shikshan Sanstha, Satara	Secretary	Ş
Hon'ble Prin. Dr. Dinanath Devram Patil Rayat Shikshan Sanstha, Satara	Joint Secretary(H.Edn.)	

#### Office Bearers of Rayat Shikshan Sanstha, Satara

Hon'ble Uttam Sarjerao Awari	Joint	
Rayat Shikshan Sanstha, Satara	Secretary(Sec.)	
Hon'ble Prin. Shahaji Rangnath Dongare Rayat Shikshan Sanstha, Satara	Auditor	
Hon'ble Kamalakar Muralidhar Mahamuni	Incpector , Central Region, Satara	
Hon'ble More J.K.	Inspector, Southern Region, Sangli	
Hon'ble Bhandare B.L.	Assistant Inspector, Southern Region, Sangli	
Hon'ble Bhausaheb Yamnath Shirsath	Inspector, Northern Region, A.nagar	
Hon'ble Chandrakant Jadhav	Inspector, Western Region, Pune	
Hon'ble Ashok Marutrao Jagdale	Assistant Inspector, Western Region, Pune	
Hon'ble Suresh Dhondiram Dhanawade	Inspector, Raigad Region, Panvel	
Hon'ble Adv. Keshavrao V. Patil	Legal Adviser	
Hon'ble Adv. Dilawar Ismailsaheb Mulla	Legal Adviser	Į.

# Committees



## **Regional Offices :**

Head office administers in all 676 branches from 14 districts of Maharashtra and 1 of Karnatak. The Governing authorities function for all the branches from this office. The Management of the Sanstha has started five regional offices for speedy and smooth functioning.

#### Working Campus of Rayat Shikshan Sanstha.



#### Rayat Shikshan Sanstha, Administrative Building,

1st Floor- Rayat Co-op Bank ltd.

- 2<sup>nd</sup> Floor- Head Office Rayat Shikshan Sanstha, Satara. Phone:(02162)234566 3<sup>rd</sup> Floor- Inspector Office, Central Region, Satara, Phone: (02162)234279
- & Audit Department Phone:(02162)235163.
- 4<sup>th</sup> Floor- Karmaveer Vidya Prabodhini. Phone:(02162)231074

# **Regional Offices :**



Inspector Office, Southern Region, Sangli. Phone:(0233)2330992, Fax:2333376



Inspector Office, Northern Region, Ahmednagar. Phone:(0241)2323236,Fax:2328218



Inspector Office, Western Region, Aundhgaon, Pune:(020)25888703 Fax:25890866



Inspector Office, Raigad Region, Panvel (022)22923528, Fax:27451205

# **Activity Cells :**

- General Supervision
- Examination
- Function / Cultural /Sports /Picnic
- Magazine , Publication, Library, News.
- Lesson
- Discipline, Grievances, Leave
- Circular
- Building
- Staff Academy and Karmaveer Vidya Prabodhinig
- Boys Hostel
- Girls Hostel
- Social Work and Health Education
- NAAC / IQUAC
- Workshop/ Seminar / Conference / Research.
- Student Welfare, Earn and Learn Scheme.
- Extra Mural Science Lab
- Computer Lab
- AV Aids, Psychology Dept.
- YCMOU- DSM
- YCMOU M.A. Education
- IGNOU B.Ed. (Vocational)
- NSS, Samartha Bharat Abhiyan
- **BCUD** (Avishkar and Innovations)

#### **Office Administration:**

Administrative department is the main pillar of any institute; all types of operations are done by the various groups in certain time. The administrative department helps to other for moving towards specific direction. All modern facilities are available in the same institute. Even there is an influence of technology in the administrative department.

1. Type of College/Institute	:	Affiliated
2. Financial Category of the College/ Institute	:	Grant-in-aid
<b>3.</b> Date of the establishment of the College/Institute	:	June, 1970
4. Date and Status of Affiliation/recognition	:	June, 1991 Permanent
5. Campus area in acres	:	40 Acres
6. Location of the College/Institute	:	Rural

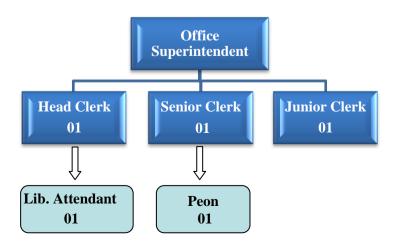
7. Number of members of the Administrative Staff of the College/Institute at present.

Administrative	Male	Female	Total
Staff	5	nil	5

#### **Category wise Administrative Staff**

Category	Administrative Staff
S.C.	Nil
S.T.	Nil
<b>O.B.C.</b>	01
Woman	Nil
Physically	01
Handicapped	
General	03
Any other	Nil
Total	05

#### **Administrative Staff**



#### Various sections of the Administrative Departments:

- 1. The office superintendent works according to the guidelines issued by the Principal.
- 2. The Head Clerk, the Senior Clerk, and other administrative staff work under the office superintendent directly.
  - Students Section
  - Eligibility Section
  - o Cash Section
  - Scholarship Section
  - o Examination Section
  - o T.C./Bonafide Cert. issue Section
  - o Forms sell section
  - Account Section

#### **Functioning of the Sections:**

#### **Admission Section:**

As per the higher education policy, admission is mandatory to the college for completing specific course. In the college prospectus information and guidelines regarding admission are published. In every prospectus of the college contains the admission form which the student is required to submit. Student has to follow the guidelines of higher education also because entire admission process is central by nature. Whenever these students score more marks in CET examination, these students are the part of merit and on the basis of their merit, such students are allotted specific college and are sent to the college where he/she has to fill up the admission form and after evaluation of marks by the college committee as well as administrative staff: such student admission is considered confirm when it is signed by the principal and after payment of required fees.

#### **Cash Section:**

This section carries out all the cash transactions. Every student has to pay admission fees, Eligibility fees, Examination fees, or any miscellanies fees at this section. Cash books are maintained properly and each student is given the receipt of the payment.

#### **Eligibility Section:**

All students are directed or instructed to fill up the form of eligibility for further academic as well as administrative process. All students are called at the same time to fill up the form with the help of teaching as well as administrative staff. Later on all forms are forwarded to the University. Administrative staff is so alert at University level.

#### **Scholarship Section:**

The students belonging to backward classes and economically backward classes can fill the scholarship forms along with required documents. There are so many types of scholarships. (Govt. of India Scholarship, Freeship, Open Merit, Eklavya,). This section puts all the instructions and schedules on the Notice Board from time to time. The most important thing is to forward the form in time. All students are directed to open bank account and there is provision of account numbers to the college. All technical work is done on the basis of financial criteria. All students are getting direct benefits of various scholarships of the Government. Proper record of the scholarship, award numbers is maintained properly by this section.

#### **Examination Section:**

All students are directed to fill in the examination form properly along with the fees and necessary documents. Instructions and guidelines regarding examination form are displayed on the notice board and on the blackboard. Every student is given guidance and the concern faculty teacher and administrative staff verifies the form carefully. All students are directed to fill in form correctly, and asked to select subject/courses properly. Examination forms are directly sent to the University for the Further Actions.

#### **Transfer/Bonafide Certificate Section:**

This section issues all the certificates to students. It is expected from the students to submit handwritten application letter and get it sanctioned by the Principal. After verifying the information, such certificates are issued in the prescribed format to the students. Students get the advantages of this system to apply somewhere for employment or to continue higher education.

#### **Forms Sell Section:**

Students required various types of form from time to time. All such forms are made available at one counter only.

#### **Account Section:**

This section carries out all the responsibilities related to accounts. It maintains Cash Book, Ledger and other related Registers. It prepares Trial Balance, Income and Expenditure Account, Balance Sheet, Audited statements etc.

The managing committee appoints an internal Auditor at the beginning of the year. The said Auditor keeps in touch with the Principal and the Accountant and guides them from time to time. Finally he goes through the accounts before they are submitted to the Government Auditor.

#### **Important Features:**

- 1) Academic Calendar has been prepared for the Administrative Staff and we intend to implement it throughout the year.
- 2) All members of the Administrative staff make full efforts to keep college campus beautiful.
- 3) All members of the staff are informed to attend State level, National level, workshops/seminars to upgrade themselves. These types of training programmes enrich working class of the administrative departments.
- 4) Examination related duties are assigned to these members and responsibilities are carried out effectively by these one.
- 5) Almost all Administrative Staff have knowledge regarding Computer and its related operations.
- 6) At present three nonteaching posts are vacant and it is expected to recruit it.

Telephone (Office)	Region Code	Telephone No.	
Office Superintendent	02422	222487, 222489	
Fax No.	(02422) 222487,		
E-mail ID	ssbcollege@yahoo.com		
Website	www.ssbcollge.com		

#### CONTACT: