



## **Student Charter**

### **❖ Institution's responsibilities towards students**

#### **The institution shall**

- ✚ Communicate its goals and objectives systematically and clearly to all students
- ✚ Offer programme that are consistent in their goals and objectives
- ✚ Offer a wide range of programme with adequate academic flexibility
- ✚ Obtain feedback from students on the initiation, review and redesign of programme.
- ✚ Facilitate effective running of the teaching-learning programme
- ✚ Implement a well-conceived plan for monitoring student progress continuously
- ✚ Ensure that the student assessment mechanism is reliable and valid
- ✚ Provide clear information to students about admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services
- ✚ Ensure sufficient and well-run support services to all students
- ✚ Promote healthy practices

### **❖ B) Student's responsibilities of learning**

#### **The student shall**

- ✚ Appreciate the institutional goals and objectives
- ✚ Contribute to the realization of goals and objectives by participating in relevant institutional activities
- ✚ Have a clear knowledge of the programmes, admission policies, rules and regulations of the institution
- ✚ Follow the time schedules, rules and regulations of the institution strictly
- ✚ Undertake regular and intense study of learning materials
- ✚ Make optimum use of the learning resources and other support services available in the institution
- ✚ Prepare for continuous internal assessment and term-end examinations
- ✚ Give feedback for system improvement
- ✚ Have faith and ability to pursue lifelong learning
- ✚ Live as worthy alumni of the institution