



Rayat Shikshan Sanstha's

SWAMI SAHAJANAND BHARATI COLLEGE OF EDUCATION,  
SHRIRAMPUR  
TAL- SHRIRAMPUR DIST-AHMEDNAGAR

# **B.ED.COURSE MODERATION POLICY**



## 1. INTRODUCTION:

Savitribai Phule Pune University conducts moderation of B.Ed. 1<sup>st</sup> and 2<sup>nd</sup> years every year. For this the University has prepared a policy independently. All B.Ed. colleges conduct moderation as per university policy. Savitribai Phule Pune University has prepared a moderation policy as follows.

## 2. UNIVERSITY MODERATION POLICY:

### **B. Ed. Two year course: Rules for Internal Evaluation and Moderation:**

1. A certificate by the Principal regarding completion of required credits for the B. Ed. course (year wise) has to be provided to all the students as it is a part of show casing the records.
2. The college has to show the documents as per the check lists for first and second year separately.
3. The committee will give examination numbers randomly to the college for moderation. It is mandatory to show all the documents of these students.
4. Proper evaluation schemes should be used to evaluate the different activities and internal work of an individual student.
5. The evaluation of internal work should be objective, rational and transparent to maintain the quality.
6. The work completed by the student, marks given by the teacher and marks entered in the final list of university has to be matched. There should not be discrepancy.
7. All the decisions taken by the Internal Evaluation and Committee of the College have to be reflected through all the records of the students.
8. If the record and the marks given to the student are found at extreme ends, the committee has the right to moderate it.
9. In the case of incomplete and incorrect internal work of an individual, the committee has a right to take the final decision.
10. All the reports of internal work and internal examination answer sheets of the student should be **written by himself or herself having the same handwriting.**
11. In the case of doubtful records, Moderation Committee has the right to visit the college to verify records in the presence of students.

**If the College fails to follow any of the rules mentioned above, the committee has the right to take the final decision.**

If the College fails to present their work to the Internal Evaluation & Moderation Committee as per the allotted time & location, then that college has to pay **Rs. 10,000 /-** through Challan to the Savitribai Phule Pune University. The University will allot the date, time & location for presentation of work thereafter.

### **Guidelines for Moderation:**

1. Organize the records of the students and college as per the sequence given in the check lists.
2. For BED101 to BED107 and BED201 to BED205 organize the records i.e. Practical, Activity and Written examination answer books course wise.
3. Principal, Coordinator of examination and four teacher educators should remain present at the time of showing the internal work.
4. If the committee found any discrepancies and given a chance to present the work again, the college should bring and show all the concerned documents at the said location .If college failed to do the same, no more chance will be given again.
5. After NOC from committee, the college should submit online marks, take a print out, verify it and take the signature of the committee members.
6. Submit one copy of NOC and Assurance letter to the Chairman of the Moderation committee.
7. Then submit this hard copy of mark list to University with following documents.
  - List of teaching staff approved by the University
  - All check lists with signature of the committee members.
  - Letter of remarks and No Objection Certificate from the Internal Evaluation and Moderation Committee.
  - Assurance Letter from Principal on the letter head of the college.

### **3. COLLEGE MODERATION POLICY:**

Although the university has a separate policy of moderation, moderation of B.Ed. course is conducted every year through the college. The college has prepared a separate policy for this. The moderation policy of the college is as follows.

1. Practical work should be in student's handwriting only.
2. If there is a change in handwriting in the practical writing, the student has to rewrite the relevant practical and submit it.
3. It is compulsory to write the practical work as per the points guided by the guiding professor.
4. Copying of practical work of either student will result in rejection of practical work of both students.
5. No change will be made in the marks given after checking the practical work by the teacher.
6. No student's incomplete practical work shall be submitted before the moderation committee of the University.
7. The paper will be evaluated as per the marking scheme given by the teacher.
8. Only those students who have failed in the preliminary examination or are absent due to cognizable reasons will be re-examined.
9. Apart from the compulsory credits, students are required to do non-credit activities such as lesson observations and daily diary writing.



  
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