



Rayat Shikshan Sanstha's

Swami Sahajanand Bharati College of Education, Shirampur Ahmednagar.



ANNUAL E-GOVERNANCE REPORT 2021-2022

E-Governance is the use of information and communication technologies (ICT) in organizations to provide user services, to improve work efficiency and to promote democratic values. It is being used as a platform for efficient, transparent and timely delivery of services to all the stakeholders. In essence the purpose of e-governance is to bring transparency and efficiency in the working of an organization. This urge for transparency and efficiency is derived by the demand of ever-increasing aspirations of information age. Speedy and cheaper communication, convenience, transparency, accountability, improved customer services and increased access to information are some of the basic parameters on which the concept of e-governance relies and finds its foundation.

Rayat Shikshan Sanstha's Swami Sahajanand Bharati College of Education is trying its best to keep pace with the recent applications of e-governance in terms of various functions being performed digitally through internet. The necessary infrastructure is provided partly by the state government and partly by the mother institute Rayat Shikshan Sanstha, Satara, UGC New Delhi and Savitribai Phule Pune University Pune. Most of the Teaching staff, as well as non-teaching staff, and student-teachers use smart phones to utilize the benefits of modern day technologies available in the field of higher education i.e. Teacher Education. Regular digital literacy programs are conducted for student-teachers and faculty. In college there is a well equipped ICT laboratory which was established in the College to monitor and regulate smooth functioning of computer systems. Our college maintains online MIS and other data formats of the College up-to-date.

1. Planning and Development

Online official, communications regarding planning and development is realized through e-mails, fax and messages. Proposals for infrastructural development, seminars & workshops, various grants and scholarships are prepared and submitted online through participative management system to concerned organisations including state government and sanctions are obtained through the same mode. Necessary budget allocations for various schemes including research projects are also realized digitally through net banking and other online modes. Various data and information is transferred between the College and the higher education department.

The following main organisational assignments are carried out online-

- Communication through e-mails to government and other agencies,
- Proactive disclosure of incessant information on its web-page,
- Large scale computerisation,
- Conduction of computer awareness programs for faculty and student-teachers
- Management of e-library, and
- Endless such functions as components of e-governance scheme.

Apart from maintaining online data formats up to-date and keeping hardware and software inventory of College up-to-date. Various WhatsApp Groups have been created at college level and also in each academic session for sharing orders, information, direction and discussion on a common platform.

2. Administration

The College administration has stepped ahead in the direction of paperless administration and almost all communications with higher authorities are realized online through e-mails and other digital formats. The ICT based significant institutional tasks carried out online as part of the e-governance program can be outlined as-

- Supervision of various scholarship schemes,
- Maintenance & disclosure of comprehensive information on its web-page,
- Development of ICT based infrastructure in the College,
- Wi-Fi campus and biometric attendance system,
- Fully computerised office and academic cells
- Conduction of seminars/workshops/trainings on digital literacy,
- Organization of computer awareness programs,
- Management of e-resources in library,
- Availability & monitoring of LAN internet connection,
- Issuance of salary/GPF/ DCPS e-slips,
- Disbursement of GPF /DCPS part-final/advance payments,
- Salary payment to employees through net-banking,
- Management of College web-site (www.ssbcollege.com)
- Cashless transactions & payments, and

3. Finance and Accounts

As a basic ingredient of e-governance concept and as per instructions of the government, all kind of financial transactions has become cashless. The salaries of employees including examination remunerations are paid online through NEFT/RTGS



and rarely by cheques. Not only is that, the payment of scholarships and all purchasing transactions are executed necessarily cashless to maintain transparency and financial accountability in the system. Outlined below are some of the major assignments being performed digitally at College level-

- Online payment of examination and admission fees,
- Pay bill preparation & management of various scholarship schemes,
- All kind of payments including salaries to staff-members,
- Disbursement of salary slips & accounting of GPF, DCPS
- Hands-on disclosure of budgetary/financial data on its web-page,
- Conduction of computer awareness programs for office-staff,
- Management of College accounts and many such functions as required. All the accounts are being maintained in nationalized banks with maintenance of proper ledger at College level.

4. **Students' Admission and Support**

Entry level admission to B.Ed course is realized through online process and it is managed & regulated by MAHA-CET Cell, Government of Maharashtra and higher education department through its web-portals.

- Disclosure of admission rules/schedule on web-page,
- Verification of documents, payment of fees & other admission formalities,
- Preparation & publication of admission rolls and related statistics,
- Management of different scholarship schemes for students,
- Disclosure of students-centric information/data/materials on web-site,
- Wi-Fi campus & Availability of internet/e-resources in library and campus
- Running of computer based programs/courses,
- ICT based teaching in smart class-rooms, and

Above digital functions are realized online through internet with support of ICT based infrastructure available in the College.

5. **Online Teaching Learning**

All faculty members are still using all means of ICT along with webcams and necessary equipment for developing material for effective online teaching learning process. Our faculty members have created various video lectures on the syllabus, YouTube channels for student-teachers. Online teaching is used whenever is necessary and there are WhatsApp groups, so day to day teaching learning is done with the help of means of social media and modern technology.

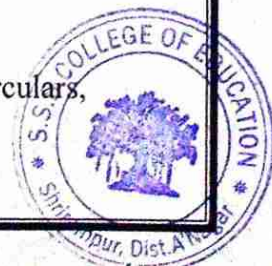
6. **Examination System**

Our college examination cell is fully computerised which conducts online exams and its related activities.

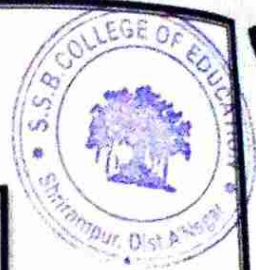
The digital features of exam system include-

- Online registration, fee payment & issuance of admit cards .
- Intranet for entering CCE marks and other data,
- Declaration of results on college web-site.
- Preparation of Internal evaluation mark-sheet. . The College administration is Committed to have examination system.

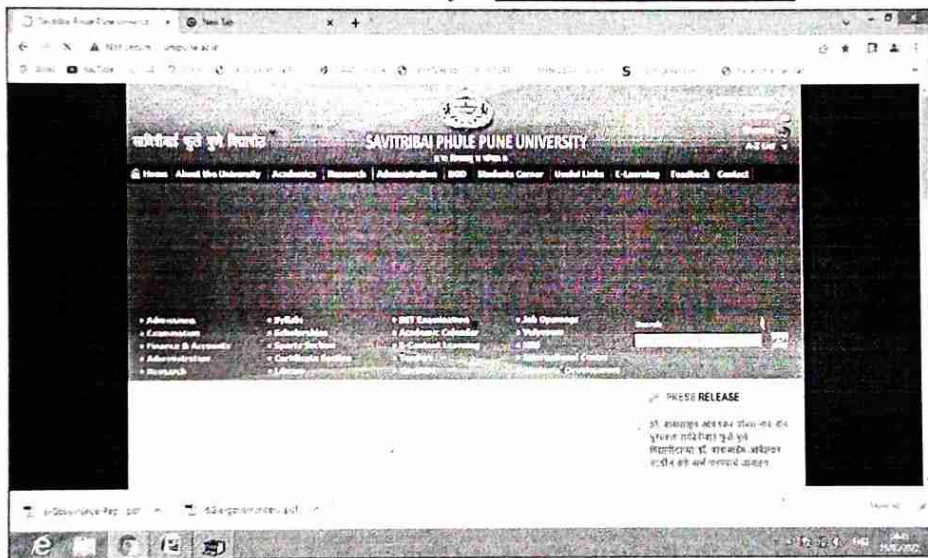
According to Savitribai Phule Pune University Pune exam related circulars, timetables, online submission of marks etc is provided efficiently.



Screen shots of E-Governance
College website: www.ssbcollege.com



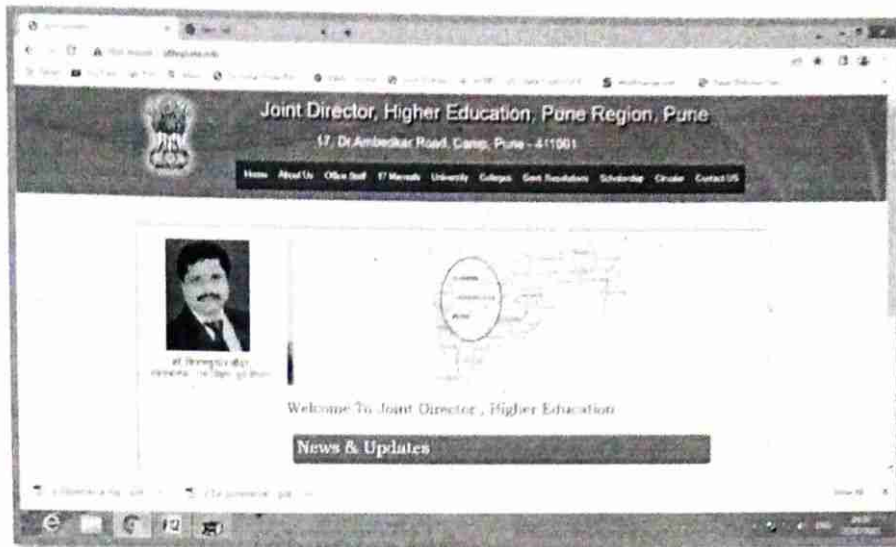
Savitribai Phule Pune University: www.unipune.ac.in



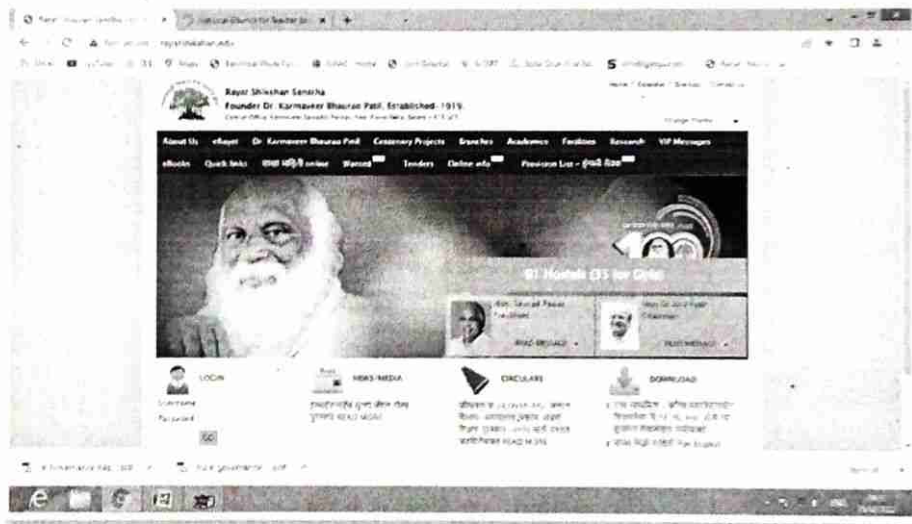
NAAC: www.naac.gov.in



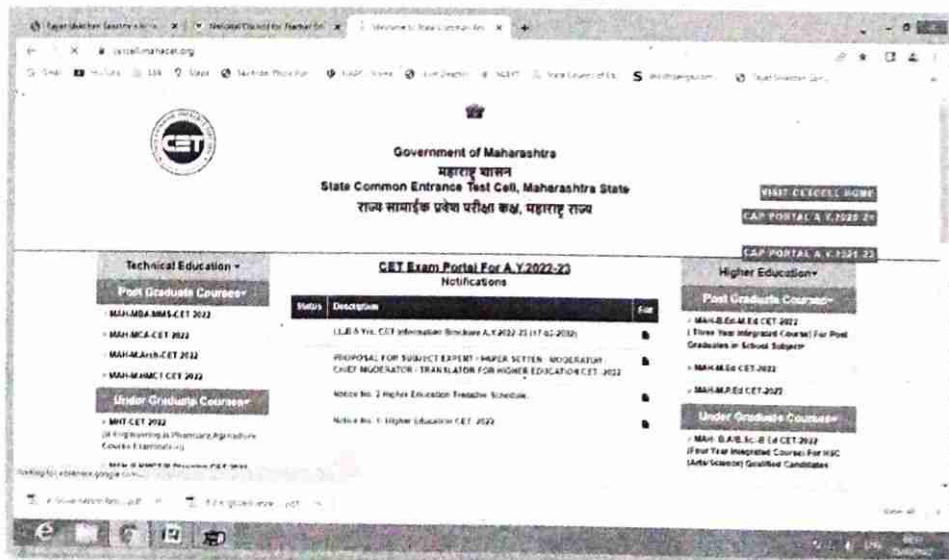
JDHE PUNE www.jdhepune.info



Mother Institute Rayat Shikshan Sanstha, Satara www.rayatshikshan.edu



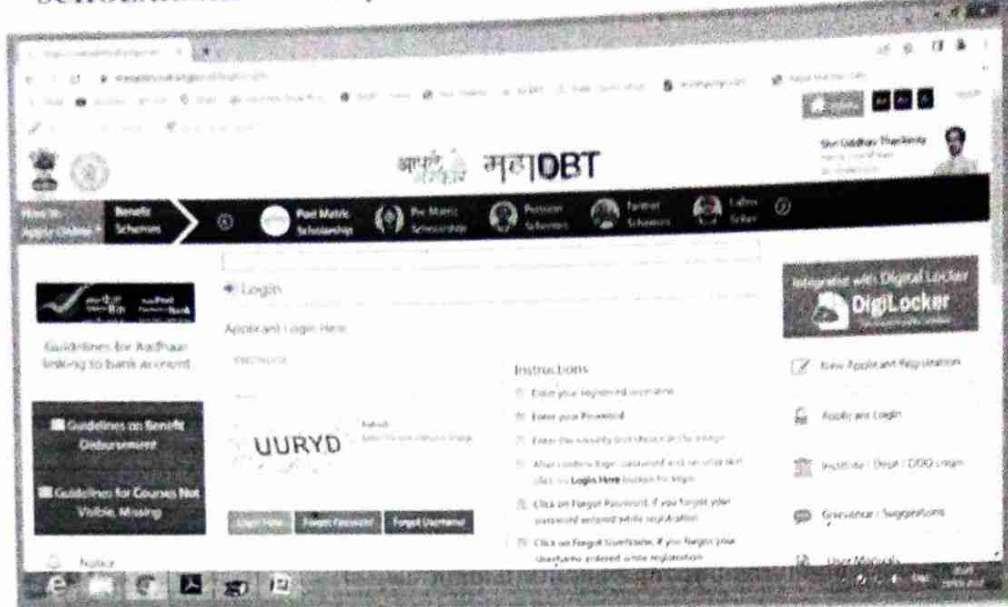
MAHA-CET CELL <https://cetcell.mahacet.org>





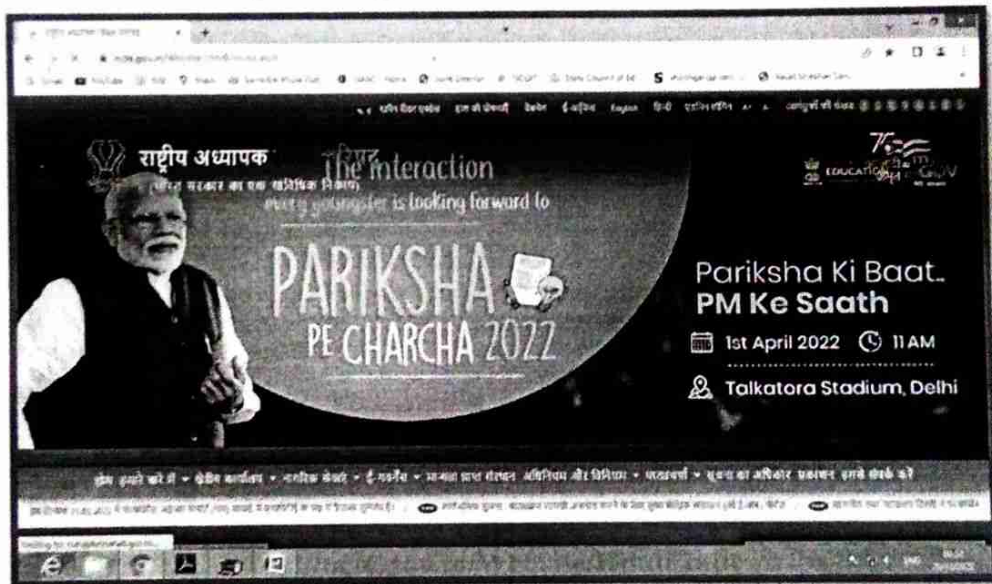
SCHOLARSHIP

<https://mahadbtmahait.gov.in/login/login>

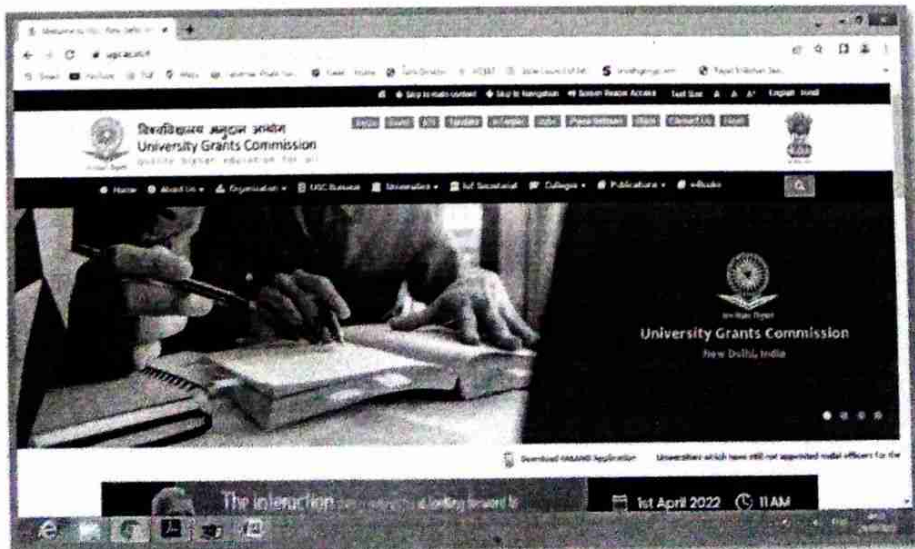


NCTE:

<https://ncte.gov.in/Website/Hindi/Index.aspx>



UGC: <https://www.ugc.ac.in/>

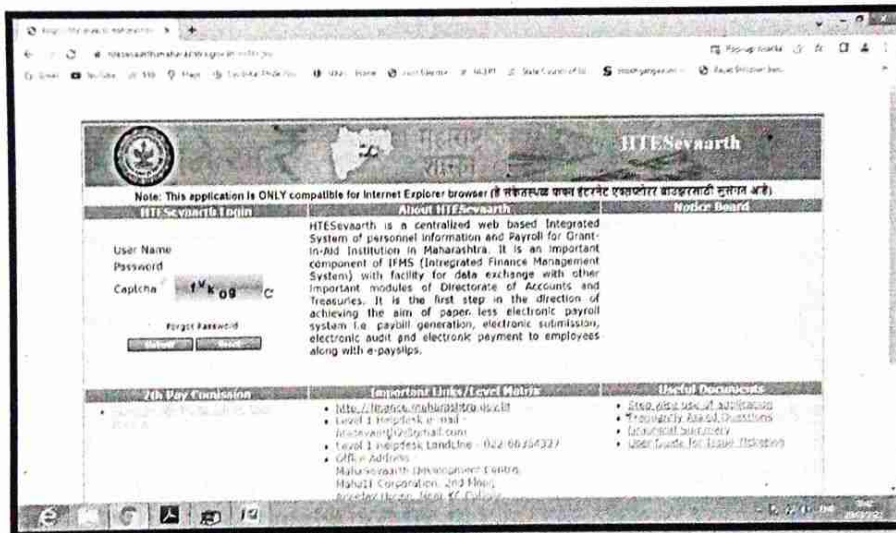



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<https://rayatsevakbank.co.in/home>



<https://htesevaarth.maharashtra.gov.in/>




PRINCIPAL
S.S.B. College of Education
Shrirampur, Dist. A. Nagar