



Rayat Shikshan Rayat Shikshan Sanstha's

SWAMI SAHAJANAND BHARATI COLLEGE OF EDUCATION, SHRIRAMPUR.

413709 (MAHARASHTRA

PROSPECTUS 2022- 23

NAAC Reaccredited 'A' Grade

Website: www.ssbcollege.org

E-mail : ssbcollege@yahoo.com

Ph. (02422) 222487

Fax : (02422) 222487

College Office Working Hours

Monday to Saturday

Morning 10:30 to 3:00, Evening 3:30 to 6:15

On Sunday & Holidays Office will remain Closed

INTRODUCTION-

Swami Sahajanand Bharati College of Education was established in 1970 by Rayat Shikshan Sanstha, Satara. It is one of the reputed colleges in the field of teacher education in Maharashtra State. The college is honored by Govt. of Maharashtra and the Sanstha. Our College is ISO 9001: 2008 certified college and is re-accredited with “A” grade by NAAC. To produce teachers having high thinking order, rational view, social attitude and good character is the ultimate goal of our college.



VISION OF THE COLLEGE-

“To emerge as a center of excellence in teacher education”

MISSION OF THE COLLEGE-

- **To provide experience based learning for multi-faceted development.**
- **To provide proper orientation and training considering National values and core elements.**
- **To foster innovative and responsible integration of technology in education.**
- **To install the spirit of inquiry through research.**

OBJECTIVES OF THE COLLEGE

- **To foster reflective and constructivist teaching-learning approaches.**
- **To sensitize the learners towards the social realities.**
- **To promote the effective use of ICT in education.**
- **To encourage teaching practices grounded in educational research.**
- **To develop global competencies and life skills among students.**
- **To inculcate values through curricular and co- curricular activities.**
- **To organize quality practices for overall development.**

COLLEGE AT A GLANCE

- **Date of Establishment** : June 1970.
- **Recognition Under 2 F & 12** : February 1971.
- **NCTE Recognition** : 15th January 2001.
- **Campus Area** : 60173.11 Sq. Mtrs.
- **Built-up Area** : 2342.27 Sq. Mtrs.
- **Student strength** : 50 for 1 basic unit(Since 2015-16)
(Intake100 for 2 years)
- **Annual Budget** : Rs. 1,22,93,135/-
- **Unit Cost of Education** : Including salary- Rs. 1,22,931/-
Excluding salary- Rs. 5,854/-
- **College Website** : www.ssbcollege.com

COLLEGE FEATURES-

- **Training college marching towards Golden jubilee.**
- **Well-Reputed training college in the SPPU, Pune and in the state of Maharashtra.**
- **Tradition of excellent Results.**
- **Well-equipped Library & Laboratory.**
- **Centre of Y.C.M.O.U, Nashik.**
- **Centre of IGNOU, New Delhi**
- **Earn & Learn Scheme.**
- **National Service Scheme.**
- **Provision of Short Term Courses.**
- **Educational Research and Counseling Centre.**
- **NAAC Re-accreditation with 'A' Grade**
- **ISO 9001-2008 Certified College.**
- **Awarded by Sanstha & other Authorities.**
- **21 KW Solar plant for the entire college campus**

RAYAT SHIKSHAN SANSTHA, SATARA AT A GLANCE -

A Premier institution of education like the Rayat Shikshan Sanstha, known and honoured far and wide, not only at the national level, but at the global level too, needs no introduction. The institution itself is regarded as a noble mission, a noble cause, so earnestly and so endearingly pursued by its founder Dr. Karmaveer Bhaurao Patil, the educator of the educators and his legendary wife Sou. Laxmibai Patil with her exemplary sacrifices made to turn the mission into a reality.

Rayat Shikshan Sanstha is one of the leading educational institutions in Asia. Its contribution to education in general is enormously great as it has, from the very beginning, tried all its best to lay emphasis on the education of the down-trodden, the poor and the ignorant who really form the major bulk of society. The founder of the institution, Dr. Karmaveer Bhaurao Patil, was a man of the masses who devoted all his mind and heart to the cause of their education. He had an incisive understanding of the social ills that beset his times and fully realized the dire need of the spread of education. He believed that education alone could correct the social ills such as caste hierarchy, money-lending, illiteracy, untouchability, superstitions and social and economic inequality. He, throughout his life, tried to translate this belief into reality. He was the champion of the poor, the weak, and the dispossessed and left no stone unturned for their upliftment. He was a great humanitarian who endeavoured hard to educate the masses to bring a light of hope in their lives of misery and ignorance. He realised that the social ills could be remedied through the education of the masses alone and laid the foundation of the Rayat Shikshan Sanstha by opening a Boarding House at Kale (Tal-Karad, Dist-Satara) in 1919. Soon, however, in 1924 he shifted the headquarters of his educational institution to Satara. The Sanstha stands for the symbol of aspirations of the rayat (the masses). "Education through self-help" is its motto enunciated by its founder father. It is committed to rural upliftment and to the cause of the poor downtrodden

and underprivileged. It has penetrated rural, hilly, mofussil, uncommunicable area quite earlier where other agencies dared not to go.

The Sanstha advocates dignity of labour and self-reliance. The Sanstha stands the test of time on the stout basis of unparalleled devotion and unmatched dedication of its "Rayat Community" and intrinsic love of commoners.

SAVITRIBAI PHULE PUNE UNIVERSITY AT A GLANCE

Savitribai Phule Pune University is one of the leading universities in India. It is positioned in the North-western part of the city, Pune. It occupies an area of about 411 acres. It was established on 10th February, 1949 under the Poona University Act. The university houses 46 academic departments. It is popularly known as the 'Oxford of the East'. It has about 307 recognized research institutes and 612 affiliated colleges offering graduate and under-graduate courses. The university attracts many foreign students due to its excellent facilities. It offers good accommodation facility. There is a provision of hostel for the students. There is a well-stocked library containing plenty of books regarding various subjects. The university offers different scholarships to the students. The university conducts seminars and conferences for the students. Savitribai Phule Pune University can be accessed through its website www.unipune.ernet.in / www.unipune.ac.in

COLLEGE FACILITIES

1. Library The college library is fully computerized, well furnished, enriched with reference books, text books, periodicals. Along with Audio video Aids, internet facility is also available for all students and faculty.

2. Hostel

The college is having separate hostels for Girls and Boys on its campus. Those who wish to take admission to hostel should apply with necessary documents. Medical checkup is mandatory for all hostel residents.

3. Computer Lab.

The College has spacious and well equipped computer laboratory, language laboratory.

4. Pedagogical Activity Cell. The College have method wise Pedagogical Activity Cell for conducting various activities like preparation of Audio-visual aids, Micro teaching, Models of Teaching, Technology based teaching, preparing lessons plans, power Point presentation etc.

5. National Service Scheme (N.S.S.)

The Govt. of India introduced the National Service Scheme for students interested in serving the community through various development and extension activities. For every annual year both boys and girls are enrolled in N.S.S. They are expected to do social work for about 120 hours and attend a 7 days special camp during the academic year. For every academic year 50 students (both boys and girls) are enrolled in the N.S.S. The scheme develops leadership qualities, spirit of service to society, sense of social commitment. It provides a good opportunity for personality development. Students with an interest and inclination for social work are welcome to this scheme.

4. Karmaveer Bhaurao Patil - Earn and Learn Scheme

This scheme is a part of students welfare, which is a educational philosophy of Dr. Karmaveer Bhaurao Patil. It is a boon for economically weaker students. The college implements this scheme meticulously. Needy students should contact the in charge of the scheme for inclusion in the scheme.

5. Y.C.M.O.U. and IGNOY Study Centre.

The college is a center of the Yashwantrao Chavan Maharashtra Open University (Y.C.M.O.U.) which provides an opportunity for those who missed out the opportunity of education and still long for education. The courses available in the center are:

1. M.A. Education.
2. Diploma in School management.
3. B. Ed. (IGNOU)

6. Alumni Association

"Alumni Association" is an important external appendage of the college. The executive committee has the Principal as Chairman. The association is actively involved in different non academic programmes. The college invites its alumni to register their details in the College office.

7. Magazine

The college brings out its annual magazine - " Sahajanand". It is a forum for students to release their creativity, dormant skills and hidden potential.

8. Parents Association

This association seeks interface between parents and teachers. Parents association looks after the curricular and co- curricular development of the student. It provides an opportunity to overall progress of the student on the campus.

Infrastructure facilities available for co-curricular activities and extra curricular

- 1) Seminar Hall – Institute has a seminar hall with well equipped furniture, different type of workshops and seminars, lectures of eminent persons are arranged in this hall.
- 2) Meeting hall – This hall is used for meetings and group discussions.
- 3) Indoor Games Facilities –Sports material like carrom and chess board.
- 4) Out Door Games – The College Provides the sport material for outdoor games such as volley ball, ring tennis, cricket etc. to the students once in a week as per time table and as per their interest and demands. College also organizes annual sports activities.
- 5) Audio-Video facilities – The College bears both the facilities which are used for shooting programmes like street play, group singing, micro-teaching, bridge lessons etc.
- 6) Debate Club – Debating is organized on annual ceremony, birth and death anniversaries of great persons. Students are guided, trained and sent to inter collegiate elocution competitions.
- 7) Cultural Activities – facilities : Different programmes are arranged on the occasion of memorable days, debating competitions, rangoli competition and essay writing. On the auspicious occasion of the 15th August and 26th January a separate cultural programme is organized. On the day of annual gathering students present cultural activities.
- 8) Literary activities – The College organizes essay competition and competition of writing poems. Students are also given scope to write different types of articles for annual magazine.
- 9) Student magazine – The College has its annual 'Sahajanand'. In every academic year educational articles, poems, jokes, pictures, cartoons, good thoughts etc. are collected from the students and published in the annual.
- 10) Play ground – The institution has a play ground for out door games like cricket, volley ball, foot ball, ring tennis, throw balls etc.
- 11) Garden – College has its own garden with different plants, useful trees for show duranta, Ashoka, rose, chrims tree etc. Sprinkler system is also available. Plant nomenclature is done.
- 12) Beauty Parlor facilities – Beauty Parlor facilities are available in the college. Some student teachers also works in it part-time.
- 13) Tailoring courses facilities : Tailoring facilities are available in the college. Some student teachers also works in it.
- 14) NSS Programme facilities : - National Service Scheme is sponsored by Pune University and organized by our College from 2007. This progamme is divided in to two parts like regular

activities and special camp programme. In regular activities important days, competitions and other activities are organized. The special camp is organized every year as per university norms.

15) Avishkar Activities – Student teachers and faculty participated in Avishkar activities of pune university.

16) Extramural Activities – Lecture series of eminent persons on the topics of social issues is organized by the institution.

9. Other Facilities for the students

- National Scholarship of the Govt,. of India
- P.T.W./ EBC/ Ex-servicemen/ Freedom Fighter/Handicapped / STW etc.
- Savitribai Phule Scheme,
- Merit Scholarship
- Earn and Learn Scheme
- Govt. Hostel
- Adiwasi Vikas Hostel
- Boys and Girls Hostel
- Security Insurance scheme, Pune University, Pune.
- Competitive Examination Guidance for girls
- Nirbhaya Kanya Abhiyan
- Personality Development Programme for Girls
- Special Guidance Scheme
- Eklavya scholarship for students.
- Student Council
- Health Services
- Co-curricular activities
- Student Welfare Scheme
- Parent-teacher scheme
- Student Assembly
- Social Service
- Various schemes of the University like Avishkar, Extra Mural Activities, Dnyan Vistar, Social awareness programme, Samartha Bharat Abhiyan, Student Welfare, etc.

Admission- Procedure

B.Ed. Programme (Pune University, Pune)

The admission process of this B.Ed. programme is centrally administered by educational Ministry of Govt. of Maharashtra. After the Advertisement, the graduate students or the students appearing in final year of graduation can apply for the entrance test. This test constitutes 50 objective type questions on teacher aptitude, intelligent test and general knowledge and is of 50 marks. Half the percentage of graduation is added with the score obtained in the test which forms the base for the merit. As per the merit the students are allocated to the respective colleges of their preferential choice. The colleges are bound to give admissions accordingly. As this admission process is administered by the government itself and fulfills all the norms and conditions of reservation, it is totally transparent.

1. The fee-structure is framed as per Govt. rules. Students should pay all the prescribed fees after admission.
2. Admission fee is not refundable.
3. Students of this college should follow the admission procedure each year meticulously.
4. The Admission Committee reserves the right to grant or refuse admission on the grounds of the past record of the student.
5. If the student wishes to cancel the admission in between he / she will have to pay all the first term fees.
6. If the student wishes to cancel the admission in second term, he / she will have to make an application in his / her own handwriting well in advance in duplicate (2 copies) before the commencement of the second term. Failing to do so, the student will have to pay the fees of the whole year. Students should note that documents submitted will remain in the custody of the office till cancellation of the admission.
7. In case of discontinuation of education, the student will be unable to avail any scholarship facilities. He / She will have to pay prescribed annual fees.

B.Ed. TWO YEAR PROGRAMME - Choice Based Credit System (Annual Pattern-2015)-

General objectives of the B. Ed. Programme

To enable the student teacher:

1. to integrate the study of subject knowledge, human development, pedagogical knowledge and communication skill in student teachers.
2. to promote capabilities for inculcating national values and goals as mentioned in the Constitution of India.
3. to act as agents of modernization and social change.
4. to promote social cohesion, international understanding and protection of human rights and rights of the child.
5. to become competent and committed professionals willing to perform the identified tasks.
6. to use competencies and skills needed for becoming an effective teacher in a normal setup and in an inclusive setup.
7. to understand, develop and apply various evaluation procedures in education.
8. to be sensitive student teacher about emerging issues such as environment, population, gender equality, legal literacy, critical understanding of ICT, yoga education, etc.
9. to inculcate rational thinking and scientific temper among the students.
10. to develop critical awareness about the social realities among the students.
11. to use managerial and organizational skills.
12. to enrich himself/herself by actual engagement in the field.
13. to enable him/her to become aware about the day to day problems in the field and develop the capacity to solve them through research.
14. to develop an understanding of the interdisciplinary perspectives in education
15. to develop the habit of reflective teaching among the student teachers.
16. to enhance professional capacities like reading and reflecting on texts, understanding of self, understanding the use of drama and art in education, etc.

B. Ed. SYLLABUS FRAMEWORK 2015
(Based on NCTE Regulations 2014)

B.Ed. FIRST YEAR Course Code	Title of the Course	Credits	Hours	Marks (External +Internal)
PERSPECTIVES OF EDUCATION – CORE COURSES				
BED101	Childhood and Growing up	4	64	80+20
BED102	Contemporary Indian Education, Gender and Society	4	64	80+20
BED103	Learning and Teaching	4	64	80+20
BED104	Assessment and Evaluation for Learning	4	64	80+20
BED105	Advanced Pedagogy and Application of ICT	4	64	80+20
SPECIALIZED COURSES- OPTIONAL COURSES				
BED106 01 to 11	Understanding disciplines and school subjects (any two from the list No. 1)	4 (2+2)	64 (32+32)	40+10 40+10
BED107 01 to 11	Pedagogy of school subjects (any two from the list No. 2)	4 (2+2)	64 (32+32)	40+10 40+10
PRACTICING FOR CONSTRUCTIVIST TEACHING LEARNING				
BED108	Teaching Competency I (a)Micro Teaching (b)Integration Lessons and Simulation Lessons	2	32	50
BED109	Teaching Competency II (a) Technology based teaching (b) Team teaching (c)Lessons using Models of teaching	2	32	50
BED110	Teaching Competency III (a)Practice Lessons (b) Introduction to Internship	4	64	100
ENHANCING PROFESSIONAL CAPACITIES				
BED 111	A) Critical understanding of ICT – Practical B) Co curricular Activities and social service	2 (1+1)	32 (16+16)	50 (25+25)
BED 112	Health and Yoga	2	32	50
TOTAL	40	640		1000

B.Ed. SECOND YEAR

B.Ed. SECOND YEAR Course Code	Title of the Course	Credits	Hours	Marks (External +Internal)
PERSPECTIVES OF EDUCATION – CORE COURSES				
BED 201	Quality and Management of School Education	4	64	80 + 20
BED 202	Knowledge and curriculum, Language across curriculum	4	64	80 + 20
BED 203	School and Inclusive School	4	64	80 + 20
SPECIALIZED COURSES- OPTIONAL COURSES				
BED 204	Elective (any one from the list No. 3)	4	64	80 + 20
BED 205 01 to 28	Additional Pedagogy Course : Understanding disciplines and Pedagogy of schoolsubject (any one from the list No. 4)	4 (2+2)	64 (32+32)	40 + 10 40 + 10
PRACTICING FOR CONSTRUCTIVIST TEACHING LEARNING				
BED 206	Teaching Competency IV: Practice Lessons	2	32	50
BED 207	Teaching Competency V: Internship	8	128	200
ENHANCING PROFESSIONAL CAPACITIES				
BED 208	Reading and Reflecting on Texts	2	32	50
BED 209	Understanding of Self	2	32	50
BED 210	Basics of Research	2	32	50
BED 211	Drama and Art in Education	2	32	50
BED 212	Open Course or Entrepreneurship Development	2	32	50
TOTAL	40		640	1000

Choice Based Credit System

Learning load per credit = 30 Clock hours (16 Clock hours Classroom Interactions + 14 Clock hours for Assignment and self-study)

Marks per credit = 25 marks The total hours for BED programme are 1200 for each year. Out of which 640 hours are for face to face interactions in the classroom and 560 hours are for **preparatory work** .

GRADING SYSTEM

GRADING SYSTEM Marks	Grade	Grade Point
80-100	O : Outstanding	10
70-79	A+ : Excellent	9
60-69	A : Very Good	8
55-59	B+ : Good	7
50-54	B : Above Average	6
0-49	F : Fail	0

For the rationalization of internal marks the University will appoint a moderation committee. The Committee will take review of the entire internal work done by the student teacher and internal marks given by the college and submit the report based on these observations to the University. The copy of the same will be made available to the college also. The committee will give the „No Objection Certificate“ to the college. The college shall submit the same along with the internal marks to the University. This Procedure shall be followed for both the years.

B.Ed. Examination Rules :

- 1 . Assessment shall consist of Continuous Assessment (CA) and Year End Examination (YEE) with 20% and 80% weightage respectively for BED 101 to BED 107 and BED 201 to BED 205.
2. Assessment shall consist of Continuous Assessment (CA) of complete weightage i.e. 100% for practical courses i.e. BED 108 to BED 112 and BED 206 to BED 212.
3. The concerned teacher is responsible for conduct and evaluation towards CA and shall announce at the beginning of the course about the mechanisms under which CA would take place. However, the YEE shall cover the entire syllabus prescribed for that course.
- 4 .The CA towards 20% marks will be a continuous activity and at least one written test must be conducted in addition to at least two other CA activities. A teacher may devise a mechanism other than written test in addition to above in order to flourish the course contents.
 - a) It is mandatory for a teacher to hand over the assessed C.A. answer sheets to the respective students well before the commencements of the YEE.
 - b) It is also mandatory to declare the score gained by all the students in a course towards CA on the notice board duly signed by the concerned teacher of the course and the Principal.
5. YEE for the remaining 80% marks will be conducted by SPPU for BED 101 to BED 107 and BED 201 to BED 205.
6. A student has to obtain 50% marks taken together of CA and YEE with a minimum of 50% in each of these separately.
7. A student will have to obtain a minimum aggregate of 50% marks in each course to be counted for the minimum number of credits required for the completion of the program.
- 8 .If a student misses an internal assessment examination he/she will have a second chance with the endorsement of the Principal in consultation with the concerned teacher. Such a second chance shall not be the right of the student.

9 .a) If student is declared as "Pass" in a course (Grade other than F), then he/she cannot choose/reappear that course unless appearing under "CLASS/GRADE IMPROVEMENT" for YEE only. CA is not available for a course in which the student has been declared as "PASS".

9b) If student is declared as "FAIL" (Grade F) in a course, then the student is allowed to choose such a course, with CA and YEE both, only in a year in which the course is conducted, irrespective of the previous score in CA.

Otherwise, the student may appear only for YEE in that course in any of the following/forthcoming year, provided that the student has scored at least 50% of the total 100% in CA.

9c) In case of 9 (b), the maximum duration available to register/reappear for a course will be as follows.

2 years B.Ed. Program – Up to 4 (four) years (i.e. if a student is registered/admitted for first year in 2015-16, then the student is allowed to register/reappear up to year 2018-19)

9.d) In the case of 9 (b), the number of attempts (excluding registered for first time) available to register/reappear for the course would be 3(three) only, subject to 9 (c).

9.e) In an exceptional case, if there are sufficient number of students who wish to register for a course for CA and YEE both in which they have failed, then such a course can be conducted in the immediate following term only, in addition to the courses conducted in that term. However, there cannot be more than two such courses at a time in that year.

10 .The student will be finally declared as failed if the minimum numbers of credits are not earned within a total period of Four years from the time of admission,after which, such a student will have to seek fresh admission as per the admission rules prevailing at that time.

11. A student cannot register for second year, if she/he fails to complete 50% credits of the total credits expected to be ordinarily completed within One year.

12 .There shall be a revaluation of the answer scripts of YEE as per Ordinance No.134 A & B, but not of CA.

13.While marks will be given for all examinations, they will be converted into grades. The year end Grade sheets will be generated by using marks and grades and the final grade sheets and transcripts shall have grade points average and total percentage of marks (up to two decimal points). The final grade sheet will also indicate the name of College/ Teacher Education Institute to which the student is re

Assessment and Grade Point Average

1. The system of evaluation will be as follows: Each CA and YEE will be evaluated in terms of marks. The marks for CA and YEE will be added to convert into a grade and later a grade point average. There is no grade independently for CA or YEE.
2. Result of a student will be declared for each year after the YEE only.
3. The student will get a Grade Sheet with total grades earned and a Grade Point Average, after earning the minimum number of credits towards the completion of the B.Ed. program (subject to 9).
4. Marks/Grade/Grade Point w.e.f. AY 2015-16 (10 Point Scale):

Marks	Grade	Grade Point
80-100	O: Outstanding	10
70-79	A+: Excellent	9
60-69	A: Very Good	8
55-59	B+: Good	7
50-54	B: Above Average	6
0-49	C: Average F-Fail	0

Remarks : There will be no grade point below 6 as pass standard is 50%.
5 Final Grade w.e.f. the AY 2015-16 (10 Point Scale):

Grade Point Average	Grade
09.00 – 10.00	O
08.50 – 08.99	A+
07.50 – 08.49	A
06.50 – 07.49	B+
06.00– 06.49	B
00.00-05.99	F

Formula :

$$\text{Weighted GPA} = \frac{\text{The sum of (units of credits X grade points)}}{\text{Total number of credits of the course}}$$

Remark: a) B+ is equivalent to 55% marks and B is equivalent to 50% marks.
b) There will be no grade below B (other than F) as passing standard is 50% or GPA 6.00 and above.

6. If the GPA is higher than the indicated upper limit in the three decimal digit, then higher final grade will be awarded (e.g. a student getting GPA of 7.492 may be awarded „A“ grade). (Applicable for grades other than F)

7. There will be only final compilation and moderation at GPA (Final) level done at the University. While declaring the result, the existing relevant ordinances are applicable. There is also a provision for verification and revaluation, subject to the rules applicable at that time.
8. For grade improvement for two year program, student will have to reappear for YEE only in the courses comprising a minimum of 20 credits. These courses will be from the parent college only in which the student has earned the credits. A student can opt for the Grade Improvement Program only after the declaration of earning minimum number of credits and completion of the B.Ed. Program (subject to B.Ed. Exam Rules 9) within the period of two years from the completion of program.
9. The formula for GPA will be based on Weighted Average. The final GPA will not be printed unless a student earns a minimum number of credits out of the total 80 credits.
10. The description for the grades is as follows:

O: Outstanding: Excellent analysis of the topic, (80% and above)

Accurate knowledge of the primary material, wide range of reading, logical development of ideas, originality in approaching the subject, Neat and systematic organization of content, elegant and lucid style;

A+: Excellent: Excellent analysis of the topic (70 to 79%)

Accurate knowledge of the primary material, acquaintance with seminal publications, logical development of ideas, Neat and systematic organization of content, effective and clear expression;

A: Very Good: Good analysis and treatment of the topic (60 to 69%)

Almost accurate knowledge of the primary material, acquaintance with seminal publications, logical development of ideas, Fair and systematic organization of content, effective and clear expression;

B+: Good: Good analysis and treatment of the topic (55 to 59%)

Basic knowledge of the primary material, logical development of ideas, Neat and systematic organization of content, effective and clear expression;

B: Pass: Some important points covered (50 to 54%)

Basic knowledge of the primary material, logical development of ideas, Neat and systematic organization of content, good language or expression;

GRANT OF TERMS

Students should note that they will not be permitted to appear for the University examination if they fail to satisfy the college authorities on any of the following grounds:

1. At least 75% attendance at lectures / practicals

2. At least 75% attendance at Practical work/ N.S.S. work as prescribed.
3. Attendance and performance at the college examinations like term end, internal assessment exam, tests, surprise tests, tutorials, orals and seminars
4. Good and disciplined behaviour on the College campus
5. Obedience to the instructions of teachers, staff and any one of college authorities
6. Payment of fees as instructed.
7. Medical checkup is compulsory for all students of First Year Degree and hostelers
8. The Principal reserves the right to withdraw the examination form if the performance and behaviour of the student is not satisfactory though he / she has paid tuition fees

DISCIPLINE AND CODE OF CONDUCT

1. Students must attend their classes, lectures, practicals, school activities and appear for tests, annual examination. They should inform about their performance to their parents.
2. Students should not loiter around the class-rooms and library.
3. Students should see notices displayed on various notice boards regularly. Ignorance of the same would not be justified.
4. Students must carry their identity cards in the campus and these cards should be put on the chest.
5. Students should note that smoking, spitting, chewing tobacco or gutakha, consumption of liquor and use of drugs is strictly prohibited on the college campus.
6. Students must observe strict discipline on the College campus and should not disturb the college Teaching and Administration in any manner whatsoever.
7. A college student's involvement in the act of indiscipline or violation of college rules may result in expulsion of the student from the college. The authorities /discipline committee shall deal with such matters in a serious manner. Decision of the Principal in all such cases will be final.
8. Students should take proper care of College property, and help in keeping the premises clean, neat and tidy. Any damage will be treated as a serious breach of discipline and the cost of the damage will be recovered from the student concerned.
9. Students must switch off their mobile or cell phones in class rooms and laboratories or during any academic activity. Use of mobile for entertainment is strictly prohibited.

10. If a student desires to remain absent for any genuine reason/s, prior permission of the Principal should be taken.

11. No Society or association shall be formed by the students in the college and hostel and no person should be invited to attend and address any meeting without the prior permission of the Principal.

12. No annual gathering will be organised by the college, however cultural programme of two hour duration each will be organised on the occasion of Republic Day and Independence Day.

13. Dress of the student should be neat, tidy and decent on the college campus.

14. Students must keep their bicycles / vehicles at the vehicle stand only.

16. The Principal has absolute discretion / right to add, amend or modify these rules and in all matters. Principal's decision shall be final and binding to the students.

17. It is obligatory for all the students to remain present on the occasion of Independence Day, Republic Day, Karmaveer Birth Anniversary and Annual Prize Distribution Day.

RAGGING IS A LEGALLY COGNIZABLE OFFENCE

Any act of teasing, man handling, using abusive words, physical or mental torture and such other type of act which creates physical or mental tension to another student or a group of students shall be treated as ragging. Complaint about ragging will be dealt very seriously. Following action will be taken against student / students involved in the act of ragging.

☒ Will not be allowed to take any academic benefit.

☒ Benefits such as scholarship / fellowship etc will be held.

☒ Will not be allowed to appear for examination.

☒ Will be expelled from the college / hostel.

☒ Shall not be admitted to any other institute for a period of five years from the date of dismissal. ☒ Shall be punished with an imprisonment for a term up to two years and shall also be liable for a fine which may extend to ten thousand rupees.

STUDENTS SHOULD ABIDE BY THE ORDINANCE 157 SECTION 95 OF MAHARASHTRA UNIVERSITY ACT 1994 REGARDING THE MAINTENANCE OF DISCIPLINE AND GOOD CONDUCT.

GENERAL RULES OF LIBRARY

1. The student admitted to the college shall purchase an Identity card from library. Identity card will be issued from library after submitting I card from. 2. The student will get books or periodicals only on showing the identify card.
3. There is a separate reading rooms for students.
4. Students should see carefully the notices displayed on the notice board of the library.
5. Students must handle the books, newspapers or periodicals with care. Any attempt to damage books or periodicals or any other reading material by defacing, folding or tearing off the pages will be treated as misconduct and strictly dealt with.
6. If the original I - card or Library Card is lost a duplicate will be issued on payment of prescribed fees.
7. Details regarding timings of the library and issue of books for home reading will be notified from time to time on the library notice board.
8. Complete silence and strict discipline must be maintained in the library and reading rooms.
9. Reference books and journals will be issued to students against I-cards. Students are not allowed to take them outside the study room.
10. If any reference is required, student should approach the Librarian or the person on duty.

RULES FOR HOSTEL STUDENTS

1. Students should abide by the instructions of the rector. They should remain present for various functions organised by hostel / college throughout the academic year.
2. The hostel residents should live up to the reputation of the college and the Sanstha. Misbehavior or misconduct will lead to the expulsion from the hostel.
3. Students should not damage to the hostel property. In case a student makes any such loss the amount will be recovered from him/her and appropriate action will be taken against him.

CAUTIONARY INSTRUCTIONS REGARDING UNIVERSITY EXAMINATIONS

1. Students resorting to unfair means at the time of examinations will be dealt in accordance with the provisions of the Govt. of Maharashtra Act. No. XXXI of 1982 and the Maharashtra University Act, 1994.

2. A student is subject to punitive action as per the University rules in copy case. The University decides the course of action and nature of punishment weighing the gravity of the case. A fine of Rs. 500/- (Five Hundred) or six months' imprisonment or both at the same time will be imposed as per Maharashtra Government Act.
3. The students making unfair practices during examination and wishing to seek admission next year must apply in prior to the Principal as per University Circular No. 218/1997. Such students must tender undertaking to the Principal if they wish to appear for university examination.
4. The undertaking reads as follows:- I am bound to the decision taken by the University regarding unfair practice during examination. There won't be further complaint on my part.
5. If the student is found guilty, provisional admission / examination form will stand automatically cancelled and paid fees will not be refunded. Students involved in unfair practices can take admission of the college and full up the examination form at their own risk and responsibility.
6. The student involved in unfair means / practices and wishing to reappear for the very examination, he /she should do for all the courses, If the decision by the University is not conveyed to him / her until the next examination, he / she will have to appear for all the papers. However further action will be taken according to the decision taken by the University.

POST-RESULT INSTRUCTIONS AND RELATED ORDINANCES

1. Revaluation and Verification of Marks

A candidate may apply for revaluation, by paying fees as per university rules, in 50% of heads of passing in theory subjects, or maximum three heads of passing in theory subjects whichever is less in the university Examination. A candidate may apply for verification in all subjects. A candidate may get a photocopy by submitting application form along with the university fee.

2. Ordinance 139 (A): Regarding the benefit of gracing or condonation

The students who desire to get the benefit of gracing or condonation should apply to University within 45 days of the result with prescribed fees and due formalities. The change in the mark-sheet is made according to the rules regarding gracing and condonation after the request application to the University as mentioned above is received

3. Ordinance 168: Regarding the class improvement

One who wishes to improve his / her class at the final examination year he / she will be given maximum three opportunities within the five years' span from the conclusion of the said examination. For this all or at least 1/3rd of the subjects should be chosen and reappeared for. Only theory papers are considered for

such improvement. The subject that has been passed with grace marks must be chosen for the class improvement.

4. Ordinance 140 (A): Best Performance

If a student fails in only one subject out of all and if he / she had secured more marks in the same subject in earlier two consecutive examinations then the highest marks will be considered for the change in the result. The student concerned has to apply for this benefit through Principal to the University within 45 days of the result with proper fees. However the condition is that the student should not have failed in more than one subject should have passed in the all other subjects of the said examination.

5. Ordinance 163:Additional 5 Marks

Student having participation certificates in N.C.C. / N.S.S. / Adult Education / Sports get 5 additional marks wherever necessary. Prescribed application form signed by concerned Head along with Rs. 10/- should be sent to University through the Principal. For details students should contact respective heads / university table in the college office.

CANCELLATION OF ADMISSION AND REFUND OF FEES

Refund of Tuition Fee, Development Fee and Other Fees The students cancelling their confirmed admissions and be entitled to receive the refund of tuition fee, development and other fees after deducting the amounts as indicated below except otherwise prescribed by the State Govt. or University. Refund of Fees. A student wishing to cancel the admission will receive refund of fees as per existing State Govt. or university rules. With a view to bring about uniformity in the procedure of refund of fees paid by students while leaving the college to join another college, Principals of affiliated colleges and Heads of recognised institutions are advised by the Executive Council to observe the following rules.

Rules of refund as per Pune University Circular no. Law/2002/365 dtd. 30-12-2002

Refund of Caution Money and Library Deposit

1. Students are advised to preserve their receipt of deposit carefully and submit it to the college along with the application claiming the refund.
2. Students are advised to claim their deposits within one year of leaving the college. The period of refund will be from 15th July to 15th October only.
3. After expiry of the one year period the unclaimed deposits of all students will be forfeited and no claim in any circumstance will be entertained.
4. No application for refund of caution money and library deposit will be entertained without the receipt of deposit. Cancellation